

THOMAS JEFFERSON PLANNING DISTRICT COMMISSION (TJPDC)

Minutes, December 3, 2020

COMMISSIONERS PRESENT		STAFF PRESENT	
City of Charlottesville		Chip Boyles, Executive Director	✓
Michael Payne	✓	David Blount, Deputy Director / Legislative Director	✓
Rory Stolzenberg	✓	Christine Jacobs, Chief Operating Officer / Housing Director	✓
Albemarle County		Don Reed, Finance Director	
Ned Gallaway		Sandy Shackelford, Planning/Transportation Director	
Donna Price (8:00)	✓	Jessica Ballering, Planner II	
Fluvanna County		Shirese Franklin, Planner II	
Tony O'Brien		Dominique Lavorata, Planner I/Legislative Aide	✓
Keith Smith, Treasurer	✓	Nick Morrison, Planning/Environ. Program Manager	
Greene County		Sara Pennington, TDM/Rideshare Program Manager	✓
Dale Herring, Chair	✓	Lucinda Shannon, Transportation Program Manager	✓
Andrea Wilkinson	✓	Gretchen Thomas, Administrative Assistant	
Louisa County		GUESTS/PUBLIC PRESENT	
Bob Babyok (7:31)	✓	Sean Tubbs, Independent Journalist, Citizen	✓
Willie Gentry	✓	Peter Stephenson, VSRA	✓
Nelson County			
Jesse Rutherford, Vice Chair	✓		
Dylan Bishop	✓		

Note: The Governor has declared a state of emergency due to the COVID-19 pandemic and the nature of this declared emergency makes it impracticable or unsafe for the Thomas Jefferson Planning District Commission to assemble in a single location. This meeting was held utilizing electronic virtual communication with the Zoom software application, and in accordance with virtual meeting procedures and policies as outlined in Item 4.0-01 of the Virginia state budget (HB29), as effective April 24, 2020. A recording of the meeting was made available to the public on December 9, 2020 at https://www.youtube.com/watch?v=R5z_4BYjh8o&feature=youtu.be&ab_channel=TJPDC-MPO

1. **CALL TO ORDER:**

The Thomas Jefferson Planning District Commission (TJPDC) Commission Chair, Dale Herring, presided and called the meeting to order at 7:00 pm. Christine Jacobs read the Notice of Electronic Meeting and Commissioner and Public Protocol, took attendance by roll call, and certified that a quorum was present.

2. **MATTERS FROM THE PUBLIC:**

- a. **Comments by the Public:** None
- b. **Comments provided via email, online, web site, etc.:** None



3. PRESENTATIONS:

- a. Association for Commuter Transportation (ACT) 40 Under 40 Awards:** Mr. Boyles shared that Sara Pennington was awarded the ACT's 40 Under 40 Award.
- b. Regional Legislative Priorities** – David Blount gave an update on the 2021 legislative program, provided a preview of the upcoming General Assembly convening, and discussed a recent legislative issue concerning the ability for counties to collect revenue for cigarette taxes.
- c. Chesapeake Bay Watershed Implementation Plan (WIP):** Dominique Lavorata provided an overview of the Watershed Implementation Plan, to include details on the purpose of the plan, specifics of the current contract, and progress on the required program deliverables.

4. CONSENT AGENDA: Action Items

- a. Minutes of November 5, 2020 Meeting**
- b. Monthly Financial Reports**
 - i. October Dashboard Report
 - ii. October Profit & Loss Statement
 - iii. October Balance Sheet
 - iv. October Accrued Revenues Report

Motion/Action: On a motion by Andrea Wilkinson, seconded by Jesse Rutherford, the Commission unanimously approved both the minutes of the October 1, 2020 meeting and the October financial reports.

5. RESOLUTIONS:

None

6. NEW BUSINESS:

- a. Regional Rental and Mortgage Relief Program (RMRP) Update:** Christine Jacobs provided an overview of the RMRP program, to include: a summary of the current regional program (RMRP 1.0), RMRP data by locality, the Virginia Department of Housing and Community Developments plans for the next phase of the program (RMRP 2.0), and potential concerns with the transition.

7. EXECUTIVE DIRECTOR'S REPORT:

- a. General Report:** Mr. Boyles provided an update on: the current and future remote work plans for TJPDC staff, the application and process for grant funding for a US Rt 29 corridor plan, an overview of major programs and initiatives of the TJPDC staff, and anticipated delivery of a draft FY22 budget.

8. OTHER BUSINESS:

- a. Roundtable Discussion by Jurisdiction:** Each Commissioner was invited to share updates on current issues in their locality.
- b. Next Meeting:** February 4, 2021

ADJOURNMENT:

Motion/Action: On a motion by Jesse Rutherford, seconded by Michael Payne, the Commission unanimously voted to adjourn the December 3, 2020 Commission meeting at 8:29 pm.

Commission materials and meeting recording may be found at www.tjpd.org